

Chair's Report
Fall 2010 Steering Committee Meeting
November 11, 2010

Appointments

None at this time.

Other Correspondence

Letter to Carolyn Sung in response to her concerns about conference and membership renewal deadline dates and our use of technology to correspond with MARAC members.

Other Activities

Coordinated booth schedule for SAA.

Identified items needing updating for MARAC website. Thanks to Holly for making repairs.

Met with Nominations and Elections Chair to discuss issues relating to the election.

Continued search for NCH Representative. Made an offer to a candidate who turned me down.

Met with chair of Operations Manual ad hoc committee. They have begun work and plan additional teleconferences over the next few months. They have also put forward a request for a bylaws change which will be presented at the Steering Committee meeting.

Respectfully Submitted,

Danna Bell-Russel
MARAC Chair

Upcoming Bylaw Change

As required by the MARAC constitution, bylaw changes are to be voted on by the members in attendance at the business meeting. At the meeting in Wilmington a suggested bylaw change were presented to the membership. We will vote on these at the upcoming meeting in Harrisburg.

The amendment to section eight of the bylaws will officially designate the University of Maryland as the official repository for the MARAC archives. The revised text reads as follows:

8. Conference Archives

- A. The Conference has designated Special Collections at the University of Maryland Libraries as the official repository for its Archives, under terms and conditions spelled out in a formal agreement signed in 2009 by the Chair of the Conference and the Dean of Libraries at the University of Maryland.
- B. Per the terms of this agreement, the UM Libraries “shall formally designate a member of its professional staff as MARAC Archivist and that person will be the primary contact for questions and issues involving the MARAC Archives.”
- C. All Steering Committee members and other Conference members holding Conference records shall send all such records to the MARAC Archivist when such records become noncurrent.
- D. In order to facilitate this work, and to insure continuity in records transfer to the MARAC Archives, the MARAC Chair will designate a senior member of MARAC in good standing to attend all MARAC Steering Committee meetings as MARAC Archives Coordinator. This person will serve in a liaison capacity to the MARAC Archives, and may be called to serve on certain MARAC committees in an ex-officio capacity. The Coordinator may be the same person as the MARAC Archivist appointed by the UM Libraries as appropriate.

Bylaws Change Request

The ad hoc committee for the Operations Manual recommends that Steering consider a bylaws change to MARAC Bylaws § 3 E which currently reads:

The Nominations and Elections Committee shall tally the ballots and send the results to the Secretary, who shall promptly notify all candidates of the results. Names of the successful candidates shall be announced at the first business meeting of the calendar year. Ballots shall be destroyed following formal announcement of the results.

To:

The Nominations and Elections Committee shall tally the ballots and certify the results. The Chair of the Nominations and Elections Committee shall promptly notify all candidates of the results. Names of the successful candidates shall be announced at the first business meeting of the calendar year. Ballots shall be destroyed following formal announcement of the results.

Rationale:

The Chair of the Nominations and Elections Committee is not eligible to run for re-election and therefore has no personal stake in the election. It is also customary for the Chair to announce the results at the business meeting following the election.

Submitted by

Sharmila Bhatia
Geof Huth
Linda Ries

MARAC

Mid-Atlantic Regional Archives Conference

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November 11, 2010

TO: MARAC STEERING COMMITTEE

FROM: HOLLY KALBACH, MARAC ADMINISTRATOR

RE: ADMINISTRATOR'S REPORT

Submitted to the Steering Committee on Thursday, November 11, 2010 in Harrisburg, PA.

Membership Statistics

There are currently 761 active members (as of November 7, 2010):

678 Regular Members

30 Retired Members

53 Student Members

The current state caucus memberships are as follows:

DC: 115

Delaware: 36

Maryland: 133

New Jersey: 114

New York: 169

Pennsylvania: 187

Virginia: 106

West Virginia: 10

Note: As some members may be part of more than one caucus, total membership numbers and total state caucus numbers may differ.

Number of new membership applications received and entered into database:

July 2010: 0

August 2010: 24

September 2010: 35

October 2010: 25

Current and Upcoming Projects

Mid-Atlantic Archivist: The MARAC Administrator is working with the Dickinson College Print Center designers to facilitate Publications Committee's plan to update the MAA design. Future issues will be printed and distributed (in color) through Dickinson College. The updates are projected to be reflected in the upcoming winter edition.

MARAC Website: Michele Tourney and the MARAC Administrator, in conjunction with the Electronic Resources Committee, are currently in the process of updating various portions of the MARAC website.

Issues for Steering

MemberClicks Elists: Currently, in order to join an Elist, a member must have the proper selections chosen/highlighted in his or her profile in MemberClicks (i.e. in order to join the PA Caucus, one must highlight “Pennsylvania Caucus” in order to successfully join the Elist). However, there are no restrictions that prohibit any member from selecting any caucus or committee in his or her profile and therefore no restrictions that prevent a member from joining an Elist. The question I would like to raise is whether committee Elists, in particular, should be for appointed members only and if so, how do we ensure this is upheld? One suggestion is to add a note in member profiles that clearly states, “Only check boxes for those committees on which you are currently serving.” Another suggestion is to make the committee section private, which would require the MARAC Administrator to manually add each committee member to an Elist when he or she is currently serving in a respective committee. *Please note that the “committee interest” section would still be available for members to check the committees on which they would be willing and interested in serving.*

The MARAC Administrator requests Steering Committee’s feedback in regard to this issue.

MARAC Administrator: Effective Monday, November 8, 2010, I have accepted a full-time position at Millersville University. Working hours are 8 a.m. to 4:30 pm. Monday through Friday. Although I have taken on a different full-time position, I am very interested in continuing my work with MARAC, if possible (I also worked full time in addition to my job with MARAC before, but working hours varied, which allowed for some daytime availability for MARAC hours). I would be available to come to Dickinson College in the evening, and could also be available to assist members on weekends. I may also be available during lunch hours Monday through Friday, although I do not have any confirmed information at this time. In many regards, I am confident that I would be able to continue working with MARAC, although, of course, I do worry how the lack of daytime availability would impact MARAC members. While I would be grateful for the opportunity to continue working with MARAC, I support whatever decisions are necessary for the betterment of the organization and its membership.

**Vice Chair (MCC) Report
9 November 2010**

General:

MARAC was once again given a free vendor table at the MAAM Annual Meeting. I worked the table for the majority of the primary day. Their vendor hall is open one full day and a few hours the next. It was not an especially busy hall but I did speak to several potentially interested conference attendees. There were also three vendors who expressed an interest in knowing more about MARAC. It was once again brought home to me that all vendors really want from their time at our vendor hall is for people to talk to them. They don't expect to make any sales. I am sure all Steering Committee members are faithful conversationalists with our vendors, but please make an extra special effort to "bond" with them and encourage others to do so.

We have given MAAM a free vendor table at Harrisburg, the MAAM Administer will be attending. He is open to my dream of holding a co-meeting with MARAC. I am, however, starting to believe that their conferences fees will be too high for our members. I will be speaking with him in the near future, if not at Harrisburg.

NEA is interested in holding another meeting with MARAC. NEA is willing to follow our format and we have expressed a willingness to follow their format. We both are willing to venture into each other's territories. The primary cultural difference seems to be that they generally hold their conferences at academic institutions and people stay at off-site hotels. We have not gotten very far with any plans, as you can see, but we are looking at Fall 2012.

I have spoken with *HelmsBriscoe* -- "the Global Leader in Hotel Site Selection". The Oral History Association uses them and Jim G. reported that they have been happy with them. I was very impressed with how quickly they communicated with me and I found the conversation fruitful. They do not charge the associations but make their money from the hotels. The idea is that they do such a high volume business that they can obtain rates that we could never come close to. I would like to potentially give them a try for either a shot at going to (are you sitting down, Dan) New York City with NEA – I know this might be an impossibility no matter what, but a co-meeting seems

like the best time to give it consideration. NEA had mentioned New York City wistfully, knowing that neither of us could afford it. Or, if that doesn't seem like the best venue for NEA and MARAC, have them see what they can do in Philadelphia and DC in the future.

Meeting Chase:

I am still pursuing the idea of a New York State meeting, looking more realistically at Saratoga Springs.

Planned Meetings:

Harrisburg Meeting:

Theme: The Politics of Archives

When: November 11-13, 2010

Where: Harrisburg, PA

Hotel: Harrisburg Hilton, Downtown Harrisburg

Room rate: \$119

Local Arrangements Committee: Co-Chairs Jesse Teitelbaum (Pennsylvania House of Representatives) and Pam Whitenack (Hershey Community Archives).

Program Committee: Co-Chairs Cindy Bendroth (Div. of Records Administration, Pennsylvania Historical & Museum Commission) and Lindsey Loeper (University of Maryland, Baltimore County).

Alexandria Meeting:

Theme: Sensational Archives

When: May 5-7, 2011

Where: Alexandria, VA

Hotel: Westin Alexandria

Room rate: \$169

Local Arrangements Committee: Co-Chairs Jeff Flannery (Manuscript Division Library of Congress) and John LeGloahec (NARA).

Program Committee: Co-Chairs Erin Corley (Archives of American Art Smithsonian Institution) and Gina Rappaport

(Department of Anthropology, National Museum of Natural History).

Potential Reception Sites Being Considered: Masonic Memorial and the Alexandria Public Library.

Plenary Speaker: Randall (Rand) Jimerson, Professor of History and Director of the Archives and Records Management Master's program at Western Washington University; also SAA leader and author of *Archives Power*. He will be sponsored by Hollinger Metal Edge.

Likely Lunch Speaker: Elizabeth Pryor, a retired State Department diplomat, author of a recent well-received biography (2007) of Robert E. Lee. LAC is pursuing a sponsor.

Bethlehem, PA Meeting

When: November 17-20, 2011

Where: Bethlehem, PA

Hotel: Historic Hotel Bethlehem

Room rate: \$129

**** several people are interested in co-chairing, at Harrisburg final decisions will be made.**

Potential Cape May, NJ Meeting

When: Spring 2012

Where: Congress Hotel

Room rate: \$139 or \$159 – depending on date

Submitted by

Mary K. Mannix

Vice Chair

MARAC

Mid-Atlantic Regional Archives Conference

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November 9, 2010

**TO: MARAC OFFICERS
STATE CAUCUS REPRESENTATIVES
COMMITTEE CHAIRS
MARAC ADMINISTRATOR
MARAC ARCHIVIST**

FROM: JIM GERENCSEK, MARAC TREASURER

RE: TREASURER/FINANCE COMMITTEE REPORT

Respectfully submitted to the Steering Committee on Monday, November 8, 2010 in advance of the Fall 2010 meeting in Harrisburg, Pennsylvania, when the Committee will meet on Thursday, November 11, 2010.

1. First Quarter Treasurer's Report is attached. The figures show a very strong balance, but of course this reflects income from both annual dues and the Harrisburg meeting, with relatively few of the meeting expenses having been charged yet.
 - Income is primarily from membership dues, contributions to restricted funds, investment interest, and Fall 2010 conference income.
 - Expenses are from MemberClicks charges, administrator salary, printing and postage charges, banking fees, Steering Committee business, an off-meeting workshop, the Leonard Rappoport Scholarship Award, and the MARAC Archivist.
2. Average returns on investment for MARAC's accounts during the previous quarter (rounded to the nearest tenth of a percent) are listed below.
 - PNC Savings Account – 0.3%
 - PNC Certificate of Deposit – 0.7%
 - Vanguard Bonds – 5.0%
3. The Alexandria, VA (Spring 2011) budget (see attached) is currently being discussed by the Finance and Meetings Coordinating Committees. A final draft of the budget will be presented for your review and approval at the Steering Committee meeting.
4. The accountant for MARAC has received all necessary paperwork for preparation of taxes for Fiscal 2010, as well as for completion of a detailed financial audit. The taxes should be filed within the next week, or else a request for extension will be filed.

FY 2011, 1st Quarter (July 1, 2010 to September 30, 2010)

<u>CATEGORY</u>	<u>Budget</u>	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<u>Total</u>	<u>% Budget</u>
INCOME							
Membership Dues	\$31,500.00	\$19,164.00				\$19,164.00	60.84%
Conference Registration	\$54,000.00	\$19,253.00				\$19,253.00	35.65%
Conference Vendors	\$22,000.00	\$5,250.00				\$5,250.00	23.86%
Conference Sponsorship	\$2,000.00	\$1,500.00				\$1,500.00	75.00%
Publication Advertising	\$2,700.00	\$0.00				\$0.00	0.00%
Publication Sales	\$500.00	\$0.00				\$0.00	0.00%
Mailing List Sales	\$250.00	\$50.00				\$50.00	20.00%
Off-Meeting Workshops	\$500.00	\$0.00				\$0.00	0.00%
Bank Interest	\$400.00	\$65.98				\$65.98	16.50%
Investment Interest	\$4,000.00	\$1,192.01				\$1,192.01	29.80%
Gifts to Operations	\$300.00	\$375.00				\$375.00	0.00%
Miscellaneous	\$0.00	\$0.00				\$0.00	0.00%
Total Income	\$118,150.00	\$46,849.99	\$0.00	\$0.00	\$0.00	\$46,849.99	39.65%
EXPENSES							
Administrator	\$15,750.00	\$3,258.84				\$3,258.84	20.69%
Web Services	\$3,200.00	\$624.39				\$624.39	19.51%
Archivist	\$750.00	\$750.00				\$750.00	100.00%
Accountant	\$1,500.00	\$0.00				\$0.00	0.00%
Advocacy	\$1,500.00	\$0.00				\$0.00	0.00%
Insurance Policy	\$1,000.00	\$0.00				\$0.00	0.00%
Phone	\$600.00	\$72.59				\$72.59	12.10%
Postage	\$1,400.00	\$174.87				\$174.87	12.49%
Office Supplies	\$400.00	\$0.00				\$0.00	0.00%
Food	\$1,400.00	\$277.12				\$277.12	19.79%
Travel	\$1,550.00	\$1,662.28				\$1,662.28	107.24%
Equipment	\$500.00	\$0.00				\$0.00	0.00%
Printing and Design	\$4,500.00	\$1,058.68				\$1,058.68	23.53%
Conference	\$72,000.00	\$3,287.00				\$3,287.00	4.57%
Lodging	\$1,500.00	\$164.16				\$164.16	10.94%
Honoraria	\$1,700.00	\$500.00				\$500.00	29.41%
Awards and Prizes	\$1,300.00	\$0.00				\$0.00	0.00%
Scholarships	\$4,000.00	\$486.36				\$486.36	12.16%
Banking Fees	\$3,600.00	\$908.60				\$908.60	25.24%
Investments	\$0.00	\$0.00				\$0.00	0.00%
Disaster Relief	\$0.00	\$0.00				\$0.00	0.00%
Miscellaneous	\$0.00	\$0.00				\$0.00	0.00%
Total Expenses	\$118,150.00	\$13,224.89	\$0.00	\$0.00	\$0.00	\$13,224.89	11.19%
Net Income or (Loss)		\$33,625.10	\$0.00	\$0.00	\$0.00	\$33,625.10	

Account Balances

			<u>Opening</u>	<u>Credits</u>	<u>Debits</u>	<u>Closing</u>
PNC Checking	\$44,095.60	Operating	\$0.00	\$46,849.99	(\$13,224.89)	\$33,625.10
PNC Savings	\$60,391.78	Restricted	\$100,647.00	\$1,147.00	\$0.00	\$101,794.00
PNC CDs	\$5,030.16	Reserve	\$41,352.50	\$0.00	\$0.00	\$41,352.50
Vanguard Bonds	\$72,347.08	Surplus	\$5,093.02	\$0.00	\$0.00	\$5,093.02
Total	\$181,864.62	Totals	\$147,092.52	\$47,996.99	(\$13,224.89)	\$181,864.62

Summary - First Quarter FY 2011

Opening Balance	\$147,092.52
Total Income	\$47,996.99
Total Expenses	<u>(\$13,224.89)</u>
Closing Balance	\$181,864.62

Restricted Funds

			<u>Opening</u>	<u>New Gifts</u>	<u>Closing</u>
PNC Savings	\$24,416.76	Disaster Relief	\$756.00	\$379.00	\$1,135.00
PNC CDs	\$5,030.16	Education	\$95,891.00	\$698.00	\$96,589.00
Vanguard Bonds	\$72,347.08	Finch Award	\$4,000.00	\$70.00	\$4,070.00
Total	\$101,794.00	Totals	\$100,647.00	\$1,147.00	\$101,794.00

MARAC SPRING 2011 MEETING**Alexandria, VA****Proposed Budget**

Category	Total for 250 Attendees	Total for 300 Attendees
INCOME		
Registration Fees	\$19,000.00	\$21,725.00
Exhibitor Fees	\$11,250.00	\$11,250.00
Meals	\$6,750.00	\$8,500.00
Reception	\$250.00	\$250.00
Tour Fees	\$200.00	\$200.00
Workshop Fees	\$2,050.00	\$2,050.00
Total Income	\$39,500.00	\$43,975.00
EXPENSES		
Hospitality Suite	\$250.00	\$250.00
Hotel Expenses	\$8,532.50	\$9,545.00
LAC Expenses	\$250.00	\$250.00
Meal Expenses	\$18,200.00	\$22,250.00
Reception	\$3,500.00	\$3,500.00
Registration/Program	\$4,500.00	\$4,500.00
Session/Plenary Speakers	\$250.00	\$250.00
Tour Expenses	\$500.00	\$500.00
Workshop Expenses	\$1,100.00	\$1,100.00
Total Expenses	\$37,082.50	\$42,145.00
NET INCOME / PROJECTED PROFIT	\$2,417.50	\$1,830.00

MARAC SPRING 2001 MEETING

Alexandria, VA

Proposed Budget - Income Estimates

Category	250			300		
	Cost/Item	Attendees	Total	Cost/Item	Attendees	Total
INCOME						
Registration Fees						
Pre-Reg Members	\$65.00	140	\$9,100.00	\$65.00	180	\$11,700.00
Pre-Reg Non-Members	\$110.00	40	\$4,400.00	\$110.00	40	\$4,400.00
Late Reg Members	\$75.00	20	\$1,500.00	\$75.00	25	\$1,875.00
Late Reg Non-Members	\$120.00	15	\$1,800.00	\$120.00	10	\$1,200.00
Member, on-site	\$85.00	10	\$850.00	\$85.00	10	\$850.00
Non-member, on-site	\$130.00	5	\$650.00	\$130.00	5	\$650.00
Student registration	\$35.00	10	\$350.00	\$35.00	10	\$350.00
One day (Saturday only)	\$35.00	10	\$350.00	\$35.00	20	\$700.00
Total Registration Fees		250	\$19,000.00		300	\$21,725.00
Exhibitor Fees						
Ads	\$50.00	10	\$500.00	\$50.00	10	\$500.00
Donations/Sponsorships	\$250.00	4	\$1,000.00	\$250.00	4	\$1,000.00
Rental - 1 Table	\$600.00	10	\$6,000.00	\$600.00	10	\$6,000.00
Rental - 2 Tables	\$750.00	5	\$3,750.00	\$750.00	5	\$3,750.00
Total Exhibitor Fees			\$11,250.00			\$11,250.00
Meals						
Breakfast - Business Mtg.	\$20.00	150	\$3,000.00	\$20.00	175	\$3,500.00
Lunch - Friday	\$25.00	150	\$3,750.00	\$25.00	200	\$5,000.00
Total Meals			\$6,750.00			\$8,500.00
Reception						
Sponsorship	\$0.00	1	\$0.00	\$0.00	1	\$0.00
Guest Tickets	\$10.00	25	\$250.00	\$10.00	25	\$250.00
Total Reception Income			\$250.00			\$250.00
Tour Fees						
Tour #1	\$5.00	10	\$50.00	\$5.00	10	\$50.00
Tour #2 (GW Masonic Mem)	\$5.00	10	\$50.00	\$5.00	10	\$50.00
Tour #3	\$5.00	10	\$50.00	\$5.00	10	\$50.00
Tour #4	\$5.00	10	\$50.00	\$5.00	10	\$50.00
Total Tour Fees			\$200.00			\$200.00
Workshop Fees						
Workshop #1 (member)	\$75.00	8	\$600.00	\$75.00	8	\$600.00
Workshop #1 (non-member)	\$95.00	2	\$190.00	\$95.00	2	\$190.00
Workshop #2 (member)	\$40.00	8	\$320.00	\$40.00	8	\$320.00
Workshop #2 (non-member)	\$50.00	2	\$100.00	\$50.00	2	\$100.00
Workshop #3 (member)	\$40.00	8	\$320.00	\$40.00	8	\$320.00
Workshop #3 (non-member)	\$50.00	2	\$100.00	\$50.00	2	\$100.00
Workshop #4 (member)	\$40.00	8	\$320.00	\$40.00	8	\$320.00
Workshop #4 (non-member)	\$50.00	2	\$100.00	\$50.00	2	\$100.00
Total Workshop Fees			\$2,050.00			\$2,050.00
Total Income			\$39,500.00			\$43,975.00

Proposed Budget - Expense Estimates

Category	250			300		
	Cost/Item	Attendees	Total	Cost/Item	Attendees	Total
EXPENSES						
Hospitality Suite			\$250.00			\$250.00
Hotel Expenses						
AV Equipment Tech			\$500.00			\$500.00
AV Equipment Rental			\$0.00			\$0.00
Room Rentals			\$2,500.00			\$2,500.00
Miscellaneous Expenses			\$250.00			\$250.00
Taxes / Fees*			\$732.50			\$732.50
Taxes / Fees for food**			\$4,550.00			\$5,562.50
Total Hotel Expenses			\$8,532.50			\$9,545.00
LAC Expenses			\$250.00			\$250.00
Meal Expenses						
Breakfast Buffet - Sat	\$28.00	150	\$4,200.00	\$28.00	175	\$4,900.00
Continental Breakfast - Fri	\$18.00	200	\$3,600.00	\$18.00	250	\$4,500.00
Coffee Breaks AM - Th/F/Sat	\$7.00	350	\$2,450.00	\$7.00	400	\$2,800.00
Coffee Breaks PM + snack - Th/F	\$10.00	250	\$2,500.00	\$10.00	300	\$3,000.00
Lunch - Friday (chicken)	\$32.00	125	\$4,000.00	\$32.00	175	\$5,600.00
Lunch - Friday (veg)	\$30.00	25	\$750.00	\$30.00	25	\$750.00
Steering Committee - Th	\$28.00	25	\$700.00	\$28.00	25	\$700.00
Total Meal Expenses			\$18,200.00			\$22,250.00
Reception						
Caterer			\$1,000.00			\$1,000.00
Entertainment			\$0.00			\$0.00
Facility Fees			\$2,500.00			\$2,500.00
Total Reception Costs			\$3,500.00			\$3,500.00
Registration/Program						
Program			\$4,000.00			\$4,000.00
Folders, Badges, etc.			\$500.00			\$500.00
Total Registration/Program Costs			\$4,500.00			\$4,500.00
Session/Plenary Speakers						
Lodging			\$180.00			\$180.00
Meals			\$32.00			\$32.00
Travel			\$38.00			\$38.00
Total Session/Plenary Costs			\$250.00			\$250.00
Total Tour Expenses			\$500.00			\$500.00
Workshop Expenses						
Honoraria			\$500.00			\$500.00
Lodging/Meals			\$100.00			\$100.00
Transportation to other loc			\$0.00			\$0.00
Travel (Speakers)			\$100.00			\$100.00
Misc. Expenses			\$400.00			\$400.00
Total Workshop Expenses			\$1,100.00			\$1,100.00
Total Expenses			\$37,082.50			\$42,145.00

*includes 13% service charge and 8% administrative charge + \$50 for occupancy tax (\$2,500 x 2%)

**includes 13% service charge, 8% administrative charge, and 4% food tax

MARAC Archivist Report
November/2010
(for the Fall Steering Committee meeting, Harrisburg, PA)

Although some of the prep work was a bit daunting, I very much enjoyed hosting MARAC's Steering Committee in Hornbake Library here at the University of Maryland last July. It was a pleasure to conduct tours of the MARAC Archives and I especially appreciated the kind cooperation of those members of the Steering Committee (about an even dozen) who elected to drive to the campus and parked in designated parking places.

My recent work in the Archives has focused on harvesting appropriate information from the old MARAC website and getting new accessions in the Archive better organized. As an ex-officio member of the newly-formed Electronic Resources Committee, I have worked with Michele Tourney and others on web-related issues. As part of this I prepared a report comparing and contrasting the two MARAC websites (the current site vs. the obsolete site); I submitted the report this week to the Electronic Resources Committee.

I am presently completing preparation of award certificates for the Outreach and Custer Committees; these will be brought to the Steering Committee meeting in Harrisburg for signing/distribution. I have also participated in email communications pertaining to the work of the Distinguished Award Committee, chaired this year by Susan McElrath. I trust we all look forward to a successful Bylaws vote at the upcoming breakfast Business Meeting (revisions to section 8 of our Bylaws, dealing with recent changes in the status of the MARAC Archives).

Finally, I plan to drive my "MARAC wagon" to Harrisburg, so my ability to accession files, etc. from members of the Steering Committee is virtually certain--the wagon can accommodate 22 record center cartons, to be precise!

Lauren Brown
MARAC Archivist
University of Maryland